

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES**

<b>Date:</b> 26/06/2020	<b>Ref No:</b> BGI0035
<b>Type of Operational Decision:</b>	
<b>Executive Decision</b> <input style="width: 100px; text-align: center;" type="checkbox" value="x"/>	<b>Council Decision</b> <input style="width: 100px;" type="checkbox"/>
<b>Status:</b> for publication	
<b>Title/Subject matter:</b> Delegating powers from the Director of Regeneration and Economic Growth to individual officers; Ashleigh Williams, Michelle Stott, Danielle McGhee, Wai Fu, Graham Brownlow, Michelle Street and Lisa Schofield, authorising and empowering them to act on behalf of the said Director in the course of carrying out the responsibilities and statutory duties and functions of the Urban Renewal Department.	
<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:	
(i) within an Approved Budget	x
(ii) in accordance with Council Policy	
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No

**Details of Operational Decision Taken [with reasons]:**

Responsibility for the Urban Renewal department has been delegated from the Chief Executive Officer, Geoff Little to the Director of Regeneration and Business Growth, Paul Lakin. (*Council Constitution 2020, Part 3, chapter 5, part 3*)

The Constitution of the Council allows for a Director to authorise officers in their Directorate or department to exercise on their behalf, powers delegated under the scheme and to authorise officers to carry out specific statutory functions under the provisions of the legislation. (*Council Constitution 2020, Part 3, chapter 5, part 2, paragraph 1.2*)


**Statutory functions of Urban Renewal include:**

Agricultural (Miscellaneous Provisions) Act 1968  
Animal Boarding Establishments Act 1963  
Animal Health Act 1981  
Anti Social Behaviour Act 2003  
Anti-Social Behaviour, Crime & Policing Act 2014  
Breeding of Dogs Acts 1973 & 1991  
Building Act 1984  
Caravan Sites & Control of Developments Act 1960  
Caravan Sites Act 1968  
Chronically Sick & Disabled Persons Act 1970  
Clean Air Acts 1956, 1968 & 1993  
Clean Neighbourhoods & Environment Act 2005  
Control of Pollution Act 1974  
Control of Smoke Pollution Act 1989  
Control of Pollution (Amendments) Act 1989  
Criminal Damage Act 1971 Section 1  
Criminal Justice & Public Order Act 1994  
Dangerous Wild Animals Act 1976  
Dangerous Dogs Act 1991  
Dogs Act 1906  
Dogs (Fouling of Land) Act 1996  
Energy Act 2013  
Environment Act 1995  
Environmental Protection Act 1990  
Food Act 1984  
Food Safety Act 1990 (Section 32 - Powers of Entry)  
Game Licenses Act 1860  
Greater Manchester Act 1981  
Guard Dogs Act 1975  
Health & Safety at Work, etc Act 1974 Section 20(1), (2) (a), (b) (c) (d) & (e) - Powers of Inspectors  
Health Act 2006  
Highways Act 1980  
Home Safety Act 1961  
Home Insulation Act 1978  
Housing Act 1985 & 2004  
Housing Act s239  
Housing and Planning Act 2016  
Late Night Refreshment Houses Act 1969  
Licensing Act 2003  
Litter Act 1983  
Local Government Act 1972  
Local Government & Housing Act 1989  
Local Government (Miscellaneous Provisions) Act 1976 & 1982  
Mobile Homes Act 2013  
Noise Act 1996  
Noise and Statutory Nuisance Act 1993  
Pet Animals Act 1951  
Pollution Prevention & Control Act 1999  
Prevention of Damage by Pests Act 1949  
Protection of Animals Act 1911  
Public Health Acts 1936 & 1961  
Public Health (Control of Diseases) Act 1984  
Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc)(England) Order 2014  
Refuse Disposal (Amenity) Act 1978  
Riding Establishments Act 1964 and 1970  
Scrap Metal Dealers Act 1964  
Shops Act 1950  
Sunday Trading Act 1994  
Tenant Fess Act 2019  
Town & Country Planning Act 1990  
Town Police Clauses Act 1847  
Vehicle Crime Act 2001  
Water Industry Act 1991  
Zoos Licensing Act 1981

As in the Constitution 2020, the Director of Regeneration and Business Growth, Paul Lakin, duly authorises and empowers the following officers

Ashleigh Williams – Senior Lead, Prestwich Urban Village  
Michelle Stott – Interim Unit Manager – Adaptations and Energy  
Danielle McGhee – Unit Manager – Private Rented Sector Housing  
Wai Fu – Urban Renewal Officer  
Graham Brownlow – Urban Renewal Officer  
Michelle Street – Environmental Health Officer  
Lisa Schofield – Environmental Health Officer

to act on behalf of the Council as Inspector or Authorised Officer as the case may be under the Acts listed above together with all regulations and orders made thereunder and any extensions, amendment and re-enactments thereof including related or associated legislation as is considered necessary or appropriate to facilitate or complement or to provide a desirable level of public protection.

Decision taken by:	Signature:	Date:
Executive Director or Chief/Senior Officer		2.7.20
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**